ForeclosureRadar.com Government Tutorial:

Identify new foreclosures for field checks, abatement or code enforcement

ForeclosureRadar makes it easy to identify properties in foreclosure and manage the process of addressing issues related to those properties. This tutorial guides you through the steps to generate a list of properties, document issues, save and rerun a search, and manage workflow with status and tags.

Use ForeclosureRadar to:

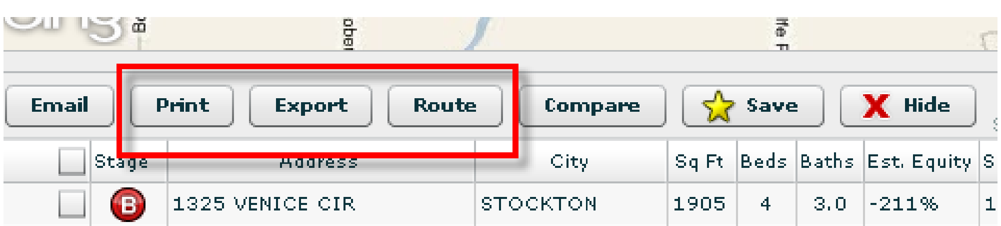
- Identify properties at each stage of the foreclosure process
- Proactively address blight issues before they affect neighborhoods
- Coordinate field checks and required abatement actions

You can work more efficiently and avoid unpleasant and time-consuming surprises by staying aware of new properties as they progress through the stages of foreclosure. For example, suppose you want to perform a field check of all properties in your enforcement area that have been served a notice of trustee sale (in the Auction state) to document the condition of the properties before they are sold or become bank owned.

To search for properties in a specific foreclosure stage:

1. On the main menu, select Search Foreclosures.
2. On the Foreclosure panel, select one or more foreclosure stages to include in the search.
3. Specify the other search criteria you desire, including location.
4. Click the Search button.

You can Print this list, Export it to a CSV file to manipulate in a spreadsheet, or prepare for a physical inspection by creating an optimized Route to efficiently drive to each of them.



After finalizing your search criteria and creating your initial list be sure to Save your search criteria to save significant time on future searches.

To save a search:

1. Click the Save button under the Search Button.
2. Enter a name for the search.
3. Click the Save button.

Saved searches have the ability to show you only the new properties that have been added to ForeclosureRadar since you last ran your search. Select your saved search from the main menu, under My Saved Searches. Then select the Published Since option, and press Search. ForeclosureRadar auto-fills the Published Since date field with the last date and time you ran your search. You can run a Published Since report daily, weekly, or as often as fits your schedule to keep up with changes in your area. See the Saved Search tutorial for more information on using the Published since feature and saved searches in general.

To run a saved search:

1. Select My Saved Searches on the main menu.
2. Click on a saved search.
3. Select All Results to see everything or Published Since to see only new properties since your last search.
4. Click the Search button.

You can also create targeted searches to identify specific property types or features. For example, if you're responsible for mosquito abatement, you can identify foreclosures with a swimming pool so you can be proactive in preventing infestations at abandoned homes.

Once you have a list of properties, you can save those properties and use the Status field to manage your workflow. For example, you can save this set of properties with a Status of Check Pool and use tags to assign it to a specific field technician.

To customize Property Status values:

1. In the main menu select My Account.
2. Click the Defaults button.
3. Scroll down to My Property Statuses.

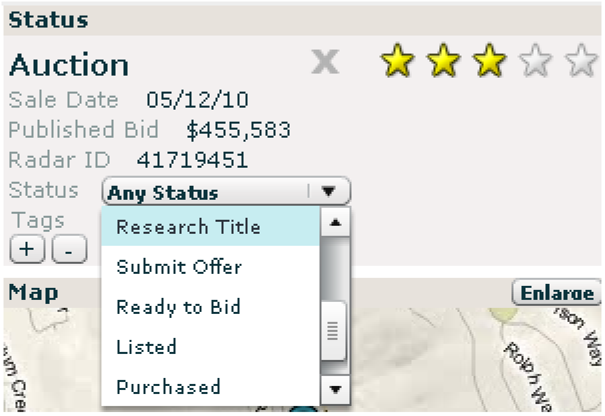
4. Enter your defaults.
5. Click the Update button.

The field technician can View My Saved Properties with a tag of his name and a status of Check Pool to review a list of properties currently assigned to him.

To view your saved properties associated with a status and tag:

1. On the main menu, select View My Saved Properties.
2. Click Any Status and select the status to search on.
3. Click Any Tags and select the tag value to search on.
4. Click Search.

He can print a route between any starting and ending address, including a map to get a visual of the route. Once at the property, he can take photos and write notes on the report as he does the inspections. Back in the office he can upload the photos to ForeclosureRadar, enter the notes and update the status to reflect that an inspection was completed or abatement performed.



For more on how you can increase the efficiency of your team by allowing multiple people to log-in into ForeclosureRadar at the same time, watch the video on using a team account.

To enable a Team Account:

1. On the main menu, select My Account.
2. Click on the Billing button.
3. In the Service Plan panel, click the Change Service button.

4. Select a Team Account and click the Update button.

Use ForeclosureRadar to work smarter, not harder, by identifying new foreclosures for field checks, abatement and code enforcement.