

ForeclosureRadar.com Investor Tutorial:

Save time by better planning property inspections and tracking photos and notes

ForeclosureRadar makes it easy to efficiently inspect properties and store your photos, notes and other details.

Use ForeclosureRadar to:

- Save time by creating an efficient driving route to visit multiple properties
- Increase efficiency by tracking photos and notes on properties

Once we have a list of screened properties ready to visit, we can create a routing report for our inspection visits. To continue our example of using Status to manage your research workflow, we first get a list of properties to inspect using View My Saved Properties with a Status of Inspect Property.

To search saved properties by status:

1. In the main menu, select View My Saved Properties.
2. Click the Any Status dropdown menu and select a status.
3. Click the Search button.

From the list select up to 23 properties and click the Route button. Specify a starting address, and optionally an ending address if we're not returning to the starting point after the inspections. We'll also check the box to include the map on the report.

To create a Route report:

1. Select the properties to include in the route by using the checkboxes to the left of each property in the list view.
2. On the List View toolbar, click the Route button.
3. Enter a starting address.
4. If you want to end at a different location, select Use different ending address and enter an ending address.
5. Select Include Map.
6. Click the Get Route button.

7. Click the Print button.

In addition to the driving directions, the report includes property details for each property and space for us to take notes, such as discrepancies between the public record and the actual property, condition, repairs, occupancy status and the photo numbers for that property

Once we're back in the office, we can recall the list of properties awaiting inspection by running the same search based on a status of Inspect Property.

Now we can click a property from the list to open the Details window to upload the photos and enter our notes.

To upload photos:

1. Click the Add Photo button on the Photo panel.
2. Navigate to the photo and click Open.

To enter notes:

1. Click the Add Note button on the notes panel.
2. Enter notes.
3. Click the Update button.

Once we're done with a property, we can adjust our interest level if necessary and change the status to the next step in our workflow, such as Review Bid, and click Next to work on the next property in the list.

ForeclosureRadar also offers an iPhone app that allows you to upload photos and notes and update the status in the field rather than writing it down to update later back in the office. See the iPhone video for more information.

Use ForeclosureRadar to work smarter, not harder, by save time by planning property inspections better and tracking photos and notes.